



Indiana Department of Education

Dr. Katie Jenner, Secretary of Education

McKinney Vento Act Compliance Review Local Educational Agency (LEA) Assessment

The Indiana Department of Education is required by the United States Department of Education (USDE), as authorized by the *Every Student Succeeds Act, Title IX, Part A – Homeless Children and Youths, Sec.722 (f)(5)*, to monitor LEAs to ensure compliance with federal education regulations for children and youth experiencing homelessness.

If your LEA is not scheduled for an assessment this school year, you can utilize this assessment to ensure your district is compliant with all requirements of the McKinney Vento Act and ensure that the supports in place in your district are aligned with best practice recommendations and requirements in federal law and state statute.

The purpose of this assessment is to allow an LEA to evaluate and improve the services and supports for students experiencing homelessness in your community. Along with a more comprehensive needs assessment, the LEA can more effectively coordinate efforts to identify and eliminate barriers to the academic success of children and youth experiencing homelessness.

LEA Practices

1. Public and Staff Awareness	Yes	No
Has your district 1) designated an appropriate staff person and 2) ensured available capacity to execute all role requirements as the district homeless liaison for homeless children and youth?		
Does your district's homeless liaison inform school personnel about the educational rights of homeless children, youth, and unaccompanied youth regularly (at least annually)?		
Does every school employee know who your district's homeless liaison is and how to contact the homeless liaison?		
Does your district homeless liaison provide role-specific training for staff members who may interact with students experiencing homelessness(i.e., bus drivers, cafeteria workers, secretaries and registrars, social workers, counselors, nurses, truancy officials, administrators, and teachers)? More information on role-specific training is available in Appendix A of NCHC's "Identifying Children and Youth in Homeless Situations" at https://nche.ed.gov/downloads/briefs/identification.pdf		
Does your district homeless liaison reach out to local service providers to inform them of the rights of homeless children, youth, and unaccompanied youth?		
Are homeless educational rights posters displayed in each school building? Posters and other materials can be obtained for free from the National Center for Homeless Education at https://nche.ed.gov/products.php		
Is a notice of educational rights of homeless children and youth available and easily located on the school district website?		
Has your district disseminated public notice of the educational rights of students who are homeless in places where families and youth are likely to be present throughout the community?		



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Has your district disseminated public notice of the educational rights of students who are homeless to community agencies that provide service to homeless populations (e.g., social service providers, shelters, soup kitchens, food banks, transitional living programs, housing agencies, medical clinics, laundromats, libraries, and faith-based organizations)?		
Does your LEA have a newsletter or e-newsletter for McKinney Vento / Homeless families?		

2. Community Coordination and Collaboration	Yes	No
Does your district's homeless liaison reach out to local service providers (calls, letters, e-mails, etc.) to inform the community of the educational rights of homeless children and youth and the challenges associated with homelessness?		
Has your district established a procedure for community agencies to refer homeless families, children, and youth to the homeless liaison?		
Has your district established interagency partnerships to provide a coordinated approach to the identification and referral of homeless children, youth, and families?		
Does your district liaison host meetings with local service providers?		
Does your district liaison attend meetings with local service providers?		
Does your district liaison collaborate regularly with neighboring school districts and neighboring district Liaisons for networking and resource sharing?		

3. Identification and Referral	Yes	No
Has your district established a protocol for staff to refer homeless children and youth to the homeless liaison?		
Are all staff trained regularly to identify the potential signs of homelessness and local protocol to connect students at risk of or experiencing homelessness to the district liaison for assistance?		
Are homeless families/youth given their McKinney-Vento educational rights in an understandable, written format?		
Does your district consistently and annually administer a housing questionnaire to assess housing stability for all children and youth (including preschool-age children) how are newly enrolling or returning?		
Does your district have a clear process for students and families whose housing status changes mid-year to request identification, eligibility and support based on McKinney Vento federal guidance?		



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Does your district ensure homeless children have access to and receive educational services for which such families, children, and youths are eligible including Head Start, early intervention services under Part C of the Individuals with Disabilities Education Act (IDEA), and other preschool programs administered by the district?		
Are students experiencing homelessness automatically enrolled for free participation in school nutrition programs (i.e., breakfast and lunch)?		
Are homeless families/youth given a list of, and assistance connecting with, local service providers that can help with basic needs, housing, health, mental health, and other appropriate services?		
Are homeless students given free school supplies and course fee waivers if parents/guardians/youth can't afford to pay for these items?		

4. Policy and Procedure Review/Revision	Yes	No
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Does your LEA draft and maintain a written plan to ensure compliance with all requirements outlined in federal law and state statute regarding the education of youth experiencing homelessness? (Compliance must be reviewed in accordance with the amended McKinney-Vento Act (10/1/2016) – District plans must include identification / elimination of barriers to identification, enrollment, attendance, and academic success of homeless children and youth. Policies concerning transportation, residency, academic and health records, guardianship, privacy, and should also be included in policy and procedural reviews.)		
Does your district regularly review policies and procedures to ensure that the district has eliminated barriers to the enrollment, attendance, and academic success of homeless children and youth?		
Does your district have a "Homeless Students" policy to ensure the rights and protections afforded to homeless children and youth are documented at the district level?		
Has your district developed policies and procedures affirming that homeless children and youth will not be stigmatized or segregated (with the exception of providing tutorial and before- and after-school programs)?		

5. Transportation to and from School of Origin (Including a Preschool)	Yes	No
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Are homeless families and youth provided with information regarding McKinney-Vento rights to transportation to and from the school of origin (including a preschool) or school of best interest in a comprehensible format (e.g., in native language, geared for low literacy, or other needs)?		
Does your district have a clear process and procedure to plan and schedule all necessary transportation to and from the school of origin (including a preschool)?		
Does your district have a clear process and procedure to plan and schedule all necessary transportation to school related activities (EX: tutoring; enrichment; athletics) to ensure equitable participation?		



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Does your district have agreements with neighboring districts to equally share the cost of transportation for students who are transported to and from the school of origin (including a preschool) across district boundaries?		
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6. Immediate Enrollment	Yes	No
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Does your district immediately enroll homeless children, youth, and unaccompanied youth even without the records ordinarily required for enrollment?		
Does your district utilize information release forms to share and maintain relevant academic and health records for students experiencing homelessness?		
Does your district have a process in place to ensure the timely transfer of student records for students experiencing homelessness?		

7. Dispute Resolution	Yes	No
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Does your district have specific written procedures for parents and guardians of homeless children and youth to appeal school placement, enrollment, and eligibility decisions made by the school, district, or decisions in which IDOE is involved?		
Does your district inform parents/guardians of homeless children and youth and unaccompanied youth of school placement, enrollment, and eligibility decisions in writing and in a format that is understandable to the parent, guardian, or unaccompanied youth?		

School Corporation Name: _____

School Corporation Address: _____

Superintendent Name: _____ Phone No: _____

Homeless Education Liaison Name: _____

Signature: _____ Date Compliance Review Completed: _____

Contact mkinneyventopoc@doe.in.gov with any questions.



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Indiana Education for Homeless Children & Youth (INEHCY)

McKinney-Vento Homeless Education Program

McKinney-Vento Monitoring

District:	Date:	Time:
Liaison:	Phone:	Email:
Phone/desk/remote monitoring On site: Address for visit:		

Child count

Year 1:	Year 2:	Year 3:
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Poverty data

Free lunch:	Total FRL:	SAIPE:
LEA Free lunch rate:	LEA FRL rate:	SAIPE child poverty rate:

Graduation Rates

Year 1: Grad %	Year 2: Grad %	Year 3: Grad %
Year 1: Honors %	Year 2: Honors %	Year 3: Honors %
Year 1: Grad w/ Waiver %	Year 2: Grad w/ Waiver %	Year 3: Grad w/ Waiver %

Homeless Student Rights & District Plan on School Corporation Website

Website address:
Homeless policy/District Plan: Is your District Plan completed? Yes or No
Website notes: